



# An Introduction to Royal Etiquette

with Lady Rebecca

Study the rules and behaviour of Royal  
Protocol and discover the Best of British  
manners



telc has the honour to present:

## *An Introduction to Royal Etiquette*



*In preparation for Her Majesty's visit to Frankfurt on June 25th, telc and Lady Rebecca cordially invite you to a workshop webinar on "An Introduction to Royal Etiquette" on June 23th at 5 pm (CET) Learn the dos and don'ts of British manners and study the behaviour and traditions of English polite society.*

Lady Rebecca (BA Hons Anthropology, MA Victorian Studies, CELTA) has taught etiquette for the past three years to a variety of EFL students, diplomats and debutants; she continues to research cross cultural approaches to global etiquette in the 21st Century.

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If you have any questions, please contact: Nádia Lustosa Horn, [n.lustosa-horn@telc.net](mailto:n.lustosa-horn@telc.net)



## Content

- Welcome and Introduction
- Her Majesty, The Queen's visit to Germany
- What is Royal Protocol and why do we have it?
- Meeting the Queen - Royal do's and don'ts
- The Art of Royal Small Talk
- Royal Deportment and Poise
- What is modern etiquette and why do we still need it ?
- The Queen's annual garden party and the etiquette and traditions of Afternoon Tea






## Royal Protocol



1. “The Book of Civilized Man” Daniel Beccles 1230

[http://www.foxearth.org.uk/daniel\\_of\\_beccles.html](http://www.foxearth.org.uk/daniel_of_beccles.html)

2.  “A Handbook on Good Manners” Erasmus 1550

[https://en.wikipedia.org/wiki/De\\_civilitate\\_morum\\_puerilium](https://en.wikipedia.org/wiki/De_civilitate_morum_puerilium)

3. Debretts: “The A – Z of Good Manners” revised 2011 first published in 1850 and advocate of Royal Protocol and good manners. <http://www.debretts.com/>



## Her Majesty, The Queen Coronation June 2<sup>nd</sup> 1953

[https://www.youtube.com/watch?v=ChyyrLKiuSg&feature=player\\_embedded](https://www.youtube.com/watch?v=ChyyrLKiuSg&feature=player_embedded)





## Which statements are false ?

1. The Queen is Head of State of the UK and 53 other Commonwealth realms.

4. The Queen speaks fluent French and often uses the language for Audiences and State Visits. Her Majesty does not require an interpreter.

7. The Queen is the elder daughter of King George VI and Queen Elizabeth.

10. The Queen was born on April 21<sup>st</sup> 1926 and became Queen at the age of 25

2. **Official Royal Residences** are  
Buckingham Palace  
Windsor Castle,  
Sandringham  
Balmoral

5. The Queen is patron of 620 charities and organizations

8. The Queen has opened Parliament every year since 1953

11. The first 'Royal walkabout' took place during the visit by The Queen and The Duke of Edinburgh to Australia and New Zealand in 1970. The practice was introduced to allow them to meet a greater number of people, not simply officials and dignitaries

3. The Queen learnt to drive in 1945 when she joined the Army.

6. The Queen has given over 91 State banquets during her reign

9. The Trooping of the Colour is a ceremony to celebrate the Queen's Coronation

12. The Queen does not like animals



## Red statements are false

1. The Queen is Head of State of the UK and 53 other Commonwealth realms.

4. The Queen speaks fluent French and often uses the language for Audiences and State Visits. Her Majesty does not require an interpreter.

7. The Queen has four children and 8 grandchildren.

10. The Queen is Patron of Order of the Garter: The Order is the senior and oldest British Order of Chivalry, founded by Edward III in 1348 – this ceremony takes place at St George's Chapel at Windsor Castle in June

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## The State visit to Germany



**For information about  
the British Monarchy**

[Welcome to the official  
website of the British  
Monarchy.html](http://www.royal.gov.uk/LatestNewsandDiary/Pressreleases/2015/GermanyStateVisitAnnouncement.aspx)

<http://www.royal.gov.uk/LatestNewsandDiary/Pressreleases/2015/GermanyStateVisitAnnouncement.aspx>



## Royal Do's and Don'ts for meeting The Queen

1. Always curtsy in the presence of the queen.

4. Greet The Queen as Her Majesty on the first occasion, and , then as ma'am; (as in "am")

7. Women should wear hats when meeting Royalty

2. Men should do a bow from the neck

5. Address Prince Philip and other members of the Royal Family as "Your Royal Highness " and thereafter Sir

8. Men should not wear striped ties, graphic ties when meeting The Queen

3. Offer your hand out so The Queen may shake it

6. Offer flowers/gifts upon meeting or seeing Her Majesty.

9. If you initiate a conversation with The Queen, do not enquire about The Royal family.





What is so unusual about this photo ?





## A Royal Handshake

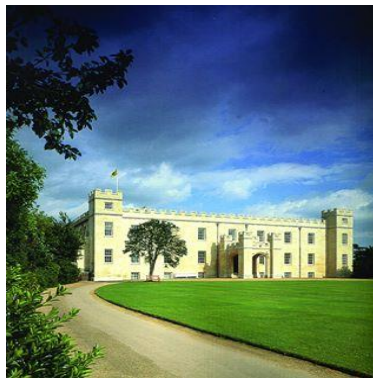


<https://www.youtube.com/watch?v=71N34K9EVLU>

*Barack and Michelle Obama meet the queen*



Which of these topics are not appropriate topics for polite royal small talk ?





## Do's

- Stand or sit up straight
- Be conscious of facial expression
- Use appropriate vocal pace, pitch and volume
- Tilt your head to show listening
- Be interested but not intrusive
- Practise a steady calm gaze
- Pick up threads of the other person's conversation to find commonality
- Compliment if you can
- Use humour

## Don'ts

- Don't look around the room
- Don't use your iphone
- Don't overuse facial expression or over react
- Don't sit or stand too close
- Don't talk with your hands and arms
- Do not fold arms (or fig leaf arms)
- Do not stand with hips on waist (confrontational)

*Debrett's A-Z of Manners 2011 - Debrett's publications*



*What does Etiquette mean today ?*





## “Look Up” iPhone to eye contact social Media and etiquette



*[https://www.youtube.com/watch?feature=player\\_detailpage&v=BPszFpBSDZM](https://www.youtube.com/watch?feature=player_detailpage&v=BPszFpBSDZM)*





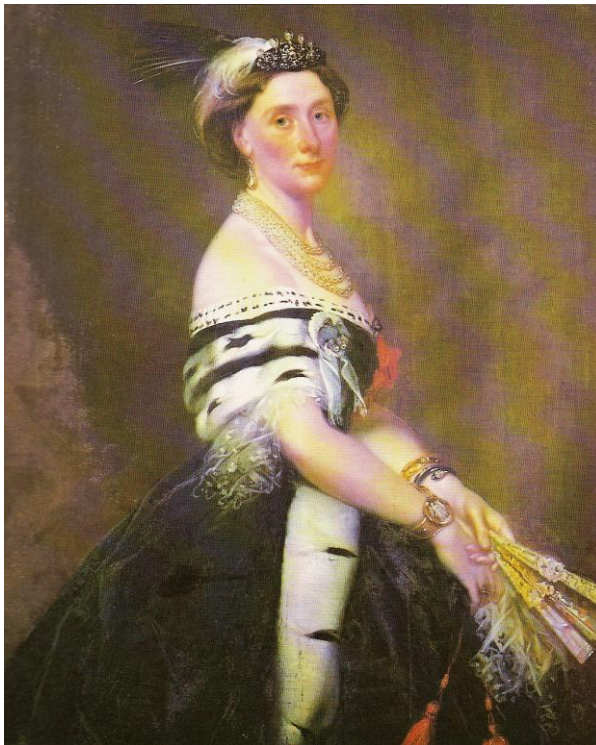
## The Queen's Garden Party & the tradition of Afternoon Tea



The Queen's Garden Party have been held at Buckingham Palace since the 1860s, when Queen Victoria instituted what were known as garden 'breakfasts' (though they took place in the afternoon).



## History of Afternoon Tea



- Anna, the Duchess of Bedford invented the idea of afternoon tea;
- Anna, the 7<sup>th</sup> Duchess of Bedford, grew hungry between lunch and dinner, and started ordering Tea with scones at 4 o'clock each afternoon
- The basic idea of an “**Afternoon Tea**” (**scones and Tea**)  
”originated for the upper classes and by mid 18th Century, this ritual had turned into a social event, for people to meet, gossip and socialize.





**What is a Cream Tea ?**  
**What is Afternoon Tea ?**  
**What is a A High Tea ?**  
**What is a Low Tea ?**

During the Victorian Period, working class families ate a substantial evening meal, served family style, consisting of meat, bread, butter, potatoes, pickles, cheese and, of course, tea. It was eaten at a high dining table rather than a low tea table.

Scones with Cream and jam, sandwiches and a selection of Earl Grey Teas and Champagne

Scones with Cream and jam are served with Earl Grey Teas

Scones with Cream and jam, sandwiches and a selection of Earl Grey Teas

During the Victorian era, wealthy people would enjoy a “low” tea at home; this was usually when their servants were off, and instead of preparing a meal themselves, they would extend an afternoon tea into the early evening; typically they would usually eat on sofa’s



## Video Links and Website

*The Queen's coronation link*

[https://www.youtube.com/watch?v=ChyyrLKiUsg&feature=player\\_embedded](https://www.youtube.com/watch?v=ChyyrLKiUsg&feature=player_embedded)

*The Queen Meeting Obama link* <https://www.youtube.com/watch?v=71N34K9EVLU>

*Look Up video* <http://garyturk.com/portfolio-item/lookup/>

### **Websites**

***The British Monarchy Website:***

<http://www.royal.gov.uk/LatestNewsandDiary/Pressreleases/2015/GermanyStateVisitAnnouncement.aspx>

*Etiquette 12th Century*

[http://www.foxearth.org.uk/daniel\\_of\\_beccles.html](http://www.foxearth.org.uk/daniel_of_beccles.html)

*Etiquette 16th Century*

[https://en.wikipedia.org/wiki/De\\_civilitate\\_morum\\_puerilium](https://en.wikipedia.org/wiki/De_civilitate_morum_puerilium)

*Etiquette Victorian to 21st Century*

<http://www.debretts.com/>



## Books

- *“A-Z of Manners” Debrett’s Publications, 2011*
- *“Sorry! The English and their manners,” Henry Hitchinks, Hachette UK 2013*
- *The Essential Handbook of Victorian Etiquette, Professor Hill, 1869*
- *The London Ritz book of Customs and Manners, Jeenie Reekie, Ebury Press 1988*
- *The Ritz London Book of Afternoon Tea, Helen Simpson Ebury Press, 1986*
- *The Best Circles, Leonore Davidoff, Century Hutchinson Group 1986*
- *“Kiss, Bow, or Shake hands” Teri Morrison and Wayne Conaway, 2006*



*with special thanks to...*

**Mr Thom Jones Director, Brock Solutions Agency**

**Nadia Telc.com <http://www.telc.net>**

**Senlac Tours <http://www.senlactours.com/>**

**Birte Dause, S-E-T Studienreisen GmbH**  
**<https://www.s-e-t.de/>**

**The German Teachers and students who all agreed to be in the video!!**